

**FORT ERIE PUBLIC LIBRARY
 REGULAR BOARD MEETING
 CENTENNIAL BRANCH MEETING ROOM
 MINUTES
 September 20, 2022**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Ken Burden	Barb Ruegg
Nick Dubanow	
Larry Graber	
Jerry McCutcheon	
Terry Moore	
STAFF PRESENT	GUESTS PRESENT
Craig Shufelt, CEO	
DELEGATES PRESENT	
AUDIENCE – NUMBER OF PEOPLE IN ATTENDANCE	
0	

The meeting was brought to order by the Chair at approximately 4:06 p.m. The Chair acknowledged that the land on which we gather is the traditional territory of the Haudenosaunee and Anishnaabe. This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” wampum agreement. This gathering place is home to many First Nations, Metis and Inuit peoples who continue to live here. This acknowledgement reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.

1. APPROVAL OF AGENDA

1.1 Approval of Agenda

22-034 Moved by: Ken Burden
 Seconded by: Nick Dubanow

That the Agenda of the September 20, 2022 Regular Board Meeting be approved as presented.

Carried

2. DECLARATION OF CONFLICT OF INTEREST

None.

3. DELEGATIONS

None.

4. ELECTION OF OFFICERS

None.

5. CONSENT AGENDA

- 5.1 Approval of Minutes: Regular Board Meeting, June 21, 2022**
- 5.2 Report # FIN-22-007: Confirmation of Accounts**
- 5.3 Report # CEO-22-012: Circulation through August 2022**
- 5.4 Friends of the Library minutes: June 2022**

22-035 Moved by: Larry Graber
Seconded by: Terry Moore

That Consent Agenda Items 5.1, 5.2, 5.3 and 5.4 of the September 20, 2022 Regular Board Meeting be approved as recommended.

Carried

6. BUSINESS ARISING FROM PREVIOUS MEETING

None.

7. ACTIVITY REPORT

7.1 Library Activity Report # CEOACT: 22-006

22-036 Moved by: Ken Burden
Seconded by: Terry Moore

That the Fort Erie Public Library Board adopts the Library Activity Report # CEOACT: 22-006, September 20, 2022.

Carried

A copy of Report #CEOACT: 22-006 was circulated to Board members for information.

As part of the discussion, an ad hoc Budget Committee was assigned to include Board members Ken Burden, Larry Graber and Terry Moore. The group will meet with the CEO to establish a 2023-2025 budget that will be presented to the full Board in October.

8. NEW BUSINESS

None.

9. POLICY AND BY-LAWS

None.

10. ENQUIRIES BY MEMBERS

Terry Moore reported to the Board on his participation in the September Ontario Library Services (OLS) meeting that took place on September 15th. The meeting was sparsely attended and there was not a great deal of sharing among the libraries.

Nick Dubanow reminded everyone that municipal elections will take place on October 24th. Those Board members who are interested in being reappointed once a new Council has been elected should submit their applications to the Town. This can be done in advance of the elections.

11. MEETINGS

11.1	Regular Meeting of the Board	Tuesday, October 18, 2022 4:00 p.m. Centennial Branch Meeting Room
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12. CLOSED SESSION

13. ADJOURNMENT

As there was no further business, the Chair of the Board declared the meeting adjourned at approximately 4:28 p.m.

The undersigned have reviewed the unapproved Minutes of the June 21, 2022 Regular Board Meeting in preparation for distribution to the Municipal Council of the Town of Fort Erie.

Gerard McCutcheon, Chair

Craig Shufelt, CEO